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## EDUCATION

- 2007 M.L.S., Library Science, School of Library and Information Science, [Indiana University Bloomington](#), Bloomington, IN
- 2005 B.A., Telecommunications, History and Political Science, [Ball State University](#), Muncie, IN  
Honors: Honors College Endorsement

## WORK EXPERIENCE

- 2016-Present Blogger, [Prospect Research Institute](#), Telecommute/Virtual
- 2015-2017 Blogger, [EverTrue](#), Telecommute/Virtual
- 2011-Present Development Analyst, [IU Foundation](#), Bloomington, IN
- 2008-2011 Research Associate, [IU Foundation](#), Bloomington, IN
- 2006-Present [Freelance Researcher](#), Telecommute/Virtual
- 2006-2008 Administrative Assistant, [Center for Applied Economics and Policy Research](#), Indiana University Bloomington, Bloomington, IN
- 2005-Present [Freelance Editor](#), Telecommute/Virtual
- 2005-2006 Secretary, [Department of Economics](#), Indiana University Bloomington, Bloomington, IN
- 2004-2005 Secretary, [Department of History](#), Ball State University, Muncie, IN
- 2003-2005 Secretary, [Department of Landscape Architecture](#), Ball State University, Muncie, IN
- 2003-2005 Weekend Anchor/News Reporter, [Indiana Public Radio](#), Muncie, IN
- 2002 Interim News Director, [WMSH Oldies Radio 99.3](#), Sturgis, MI
- 2000-2002 Director of Public Service Announcements, [WTHD Thunder Country Radio](#), LaGrange, IN and [WMSH Oldies Radio 99.3](#), Sturgis, MI

## EDUCATIONAL/VOLUNTEER WORK EXPERIENCE

- 2017-Present      President, [Apra Indiana](#), Richmond, IN
- 2016-Present      Mentor, [CEWIT](#), Indiana University, Bloomington, IN
- 2016-Present      Board Member, [Apra Indiana](#), Richmond, IN
- 2014                Volunteer Content Review Panelist, [Prospect Research Institute](#),  
Telecommute/Virtual
- 2013-Present      Mentor, [Apra Indiana](#), Richmond, IN
- 2011                Writer, [Federation of Genealogical Societies Outreach Committee](#),  
Telecommute/Virtual
- 2005-2009        Cataloguer and Genealogist, [Bloomington Restorations Inc.'s Hinkle-Garton Farmstead](#), Bloomington, IN
- 2005-2009        Genealogy Library Assistant, [Monroe County History Center Library](#),  
Bloomington, IN

## CHRONOLOGICAL PUBLICATIONS

- Davis, E. (2017). *How to set up news alerts to support prospect research*. Retrieved from <http://www.apracanada.ca/thescoop/Issue%2049%20-%20March%202017#838>.
- Davis, E. (2017). *How to set up news alerts to support prospect research*. Retrieved from <http://www.evertrue.com/blog/2017/02/02/how-to-set-up-news-alerts-to-support-prospect-research>.
- Davis, E. (2016). *4 key factors to consider when valuing farmland*. Retrieved from <http://www.evertrue.com/blog/2016/01/05/4-key-factors-to-consider-when-valuing-farmland>.
- Davis, E. (2016). *5 ways to prioritize fundraising prospects*. Retrieved from <http://www.evertrue.com/blog/2016/04/21/5-ways-to-prioritize-fundraising-prospects>.
- Davis, E. (2016). *9 creative ways to discover new prospects*. Retrieved from <http://www.evertrue.com/blog/2016/02/11/9-creative-ways-to-discover-new-prospects>.
- Davis, E. (2016). *Advanced Google search tips for prospect research*. Retrieved from <http://www.evertrue.com/blog/2016/11/08/advanced-google-search-tips-for-prospect-research>.

- Davis, E. (2016). *Advanced search tips for finding prospects on social media*. Retrieved from <http://www.evertrue.com/blog/2016/03/10/advanced-search-tips-for-finding-prospects-on-social-media>.
- Davis, E. (2016). *How to get to know your prospects & donors better using Facebook Reactions*. Retrieved from <http://www.evertrue.com/blog/2016/08/11/how-to-get-to-know-your-prospects-donors-better-using-facebook-reactions>.
- Davis, E. (2016). *How to perform fundraising data analytics from scratch*. Retrieved from <http://www.evertrue.com/blog/2016/09/20/fundraising-data-analytics-from-scratch>.
- Davis, E. (2016). *Profile writing: Who's in your audience*. Retrieved from <http://www.prospectresearchinstitute.org/profile-writing-whos-in-your-audience>.
- Davis, E. (2016). *Prospect Research Perspectives magazine: On social media – review*. Retrieved from <http://www.prospectresearchinstitute.org/onsocialmedia>.
- Davis, E. (2016). *Uncovering prospect wealth: Airplane and boat ownership*. Retrieved from <http://www.evertrue.com/blog/2016/01/21/uncovering-prospect-wealth-airplane-and-boat-ownership>.
- Davis, E. (2016). *Warning: Use these surefire social media research tips at your own risk*. Retrieved from <http://www.prospectresearchinstitute.org/warning-use-surefire-social-media-research-tips-risk>.
- Davis, E. (2016). *What are the best resources for prospect research on home and neighborhood values?* Retrieved from <http://www.evertrue.com/blog/2016/05/24/what-are-the-best-resources-for-prospect-research-on-home-and-neighborhood-values>.
- Davis, E. (2015). *A little-known Facebook hack for prospect researchers*. Retrieved from <http://www.evertrue.com/blog/2015/12/01/a-little-known-facebook-hack-for-prospect-researchers>.
- Davis, E. (2015). *The best tools, tips, and tricks for researching doctors as prospects*. Retrieved from <http://www.evertrue.com/blog/2015/09/24/the-best-tools-tips-and-tricks-for-researching-doctors-as-prospects>.
- Davis, E. (2015). *Genealogy: More than just dates and locations*. Retrieved from <https://apraindiana.wildapricot.org/Resources/Volume%2025,%20Issue%201.pdf>.
- Davis, E. (2015). *The resources you'll need for researching nurses*. Retrieved from <http://www.evertrue.com/blog/2015/10/15/the-resources-youll-need-for-researching-nurses>.
- Davis, E. (2010). *Phil Harris haiku*. Retrieved from <http://www.discovery.com/tv-shows/deadliest-catch/about-this-show/haikus>

Heinlen, E. (2007). (Ed.). *Monroe County, Indiana family heritage 2007*. Bloomington, IN: Monroe County History Society.

Heinlen, E. (2007). *Genealogy and the economic drain on Ireland: Unintended consequences*. Retrieved from <http://firstmonday.org/ojs/index.php/fm/article/view/1424/1342>.

Heinlen, E. (2005). *The Soldier, the butcher, the housewife and company*. Retrieved from [https://cardinalscholar.bsu.edu/bitstream/handle/handle/190766/H45\\_2005HeinlenEmily.pdf?sequence=1](https://cardinalscholar.bsu.edu/bitstream/handle/handle/190766/H45_2005HeinlenEmily.pdf?sequence=1)

Heinlen, E. (2002). *Rumbling stone*. Retrieved from <http://libx.bsu.edu/cdm/compoundobject/collection/Odyssey/id/5161/rec/19>

## **LANGUAGE EDITOR**

Charley, K. (2015). *Special friends with special needs*. Seattle, WA: Amazon Digital Services, Inc.

McGregor, T. (2015). *Spookshow V: Half-boys and gypsy girls*. Seattle, WA: Amazon Digital Services, Inc.

Conway, D. (2014). *100 questions your heartbroken and divorced friends were afraid to ask*. Seattle, WA: Amazon Digital Services, Inc.

Padt, F.J.G., Opdam, P.F.M., Polman, N.B.P., Termeer, C.J.A.M. (eds.) (2014). *Scale-sensitive governance of the environment*. Edited volume. Oxford: John Wiley & Sons.

Rosenbaum, Steven. (2014). *Curate this!* New York, NY: Magnify Media.

## **FORMATTER**

Charley, K. (2015). *Special friends with special needs*. Seattle, WA: Amazon Digital Services, Inc.

Conway, D. (2014). *100 questions your heartbroken and divorced friends were afraid to ask*. Seattle, WA: Amazon Digital Services, Inc.

## **PRESENTATIONS**

Davis, E. (2016). *Industry corner: Understanding your donor: The intricacies of doctors*. Presentation at the APRA International 29th Annual International Conference: Prospect Development 2016, Nashville, TN.

- Davis, E. (2016). *Introduction to prospect research*. Presentation to the Development Services (R203) Course, School of Public Health, Indiana University Bloomington, Bloomington, IN.
- Davis, E. (2016). *Research basics - how to research a person*. Presentation at the Apra Indiana Skills Workshop, Richmond, IN.
- Davis, E. (2016). *Using social media*. Presentation at the Apra Indiana Skills Workshop, Richmond, IN.
- Davis, E. (2015). *Understanding your donor: Doctors & nurses*. Presentation at the Apra Indiana Skills Workshop, Bloomington, IN.
- Davis, E. (2015). *Understanding your donor: Doctors & nurses*. Presentation at the University of Evansville, Evansville, IN.
- Davis, E. & Fulton, M. (2015). *Research 101*. Presentation to the Fund Development (N558) Course, School of Public and Environmental Affairs, Indiana University Bloomington, Bloomington, IN.

## INTERVIEW

- Irish Roots Café. (2007). *Murphys law: Genealogy database hurts Irish tourism*. Retrieved from <http://www.irishroots.com/blog/?m=200701>.

## CITATIONS

- Prospect Research Institute. (2016). *Fundraising analytics on #APRAchats*. Retrieved from <https://storify.com/prorinstitute/fundraising-analytics-on-aprachats>.
- Girl Who Reads. (2012). *From the TBR pile: "Three scoops" is a blast by Alex Carrick*. Retrieved from [http://www.girl-who-reads.com/2012\\_09\\_16\\_archive.html](http://www.girl-who-reads.com/2012_09_16_archive.html).
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- Little, H. M. (2009). *Genealogy as theatre of self-identity: A study of genealogy as a cultural practice within Britain since c. 1850*. Glasgow, Scotland: University of Glasgow.
- Reid, J. D. (2007). *Is digitization killing genealogy tourism?* Retrieved from: <http://anglo-celtic-connections.blogspot.com/2007/05/is-digitization-killing-genealogy.html>

## **MEMBERSHIPS**

- 2015-Present Apra, Chicago, IL
- 2015-Present Apra Indiana, Richmond, IN

## **AWARDS**

- 2010 Cathy K. Wilson Scholarship, [Apra Indiana](#), Indianapolis, IN
- 2006 Volunteer of the Year, [Monroe County Historical Society](#), Bloomington, IN

## **OTHER PRACTICAL EXPERIENCE AND COMPETENCIES**

- Present Proficiency in Microsoft Word, Microsoft Outlook, Microsoft Excel, Microsoft Publisher, Microsoft PowerPoint, Adobe Acrobat, EBSCO databases, ProQuest databases, CSA databases, WilsonWeb databases, Microsoft Equation 3.0, Final Draft
- 2013 [Advanced Power Searching](#), Google
- 2012 [Power Searching](#), Google

## **REFERENCES**